

Glossary



Absorption capacity: an expression used by UNHCR employees with regard to Afghanistan to describe the number of returnees that the country can accommodate.

Advocacy: raising awareness and advocating (or refugees).

Branch Office: a UNHCR office that heads a 'Country Operation'.

Briefing kit: a folder containing documents of various types (statistics, reports, maps, budgets, etc.) that aims to provide concise but exhaustive key information on a given case or context, offering an overview.

Bureau: an administrative unit of the UNHCR within the Department of Operations, combining several Desks.

Capacity building: work to support an institution perceived to be operating poorly.

Country Operation: the basic unit of UNHCR deployment in the world.

Desk: an administrative unit of the UNHCR within the Department of Operations, serving as a link between sections at Headquarters and offices in the field.

Discussion paper: a paper (often internal) written to launch a strategy discussion on a given theme.

Displacement: an expression often used in formulating the 'problem' that the UNHCR's mission is to resolve. It conveys the idea of a place of origin from which a person has been separated against their will.

Durable solutions: the three traditional solutions to the refugee problem: repatriation, integration (in the first host country) and resettlement (in a third country).

Encashment Centres: centres that formed part of the repatriation programme in Afghanistan. Located on entry routes to the country, returnees received reintegration aid here.

Expats: the term used by expatriates on mission to describe themselves.

Failed asylum seeker: individuals who under procedures for determining refugee status have been designated ineligible for protection under the terms of the 1951 Convention.

Family duty station/nonfamily duty station: a classification that determines whether or not expatriates may be accompanied by their spouses.

Field: the zone of direct intervention with aid recipients.

Hardship allowance: added to the salaries of expatriate staff posted to missions in difficult contexts.

Hardship duty station: classification of a posting based on security conditions, isolation, etc.

- Host country*: in the UNHCR, a country in whose territory the organisation establishes an office.
- International protection*: the protection that should be granted to refugees under the 1951 Convention in order to mitigate the shortcomings of the state of nationality.
- Mixed migration*: migration combining migrants 'in need of protection' and those who do not need it.
- Needs assessment*: the process of analysing a situation in order to determine the intervention to be made.
- People of concern*: persons who come under the UNHCR's mandate.
- Policy paper*: strategy document.
- Protection needs*: what defines the refugee who has lost the protection of their state of nationality.
- Protracted refugee situation*: a specific context of displacement that has not been resolved after five years.
- R&R (rest and recuperation leave)*: compulsory leave added to annual leave in order to take into account working conditions that are considered particularly stressful.
- Refugee status determination*: legal-administrative procedures designed to assess 'protection needs' and grant refugee status to those considered eligible.
- Refugee studies*: a field of academic research that emerged in the 1980s.
- Returnee*: a refugee who has returned to their country of origin through a repatriation programme.
- Rotation*: the process that underlies the UNHCR's operations, whereby expatriate staff circulate around the organisation's offices, in missions that last on average two years.
- Secondary movements*: an expression referring to people who arrive clandestinely in countries not contiguous with their country of origin, whose situation is such that they may be considered refugees.
- Situational approach*: in the context of the decentralisation process under way in the UNHCR in 2007, an approach that aims to create regional platforms so that decisions are taken closer to the field and to foster cohesion between operations involved in the same 'situation'.
- Sub-Office*: a UNHCR office accountable to a Branch Office.
- Technical assistance*: assistance provided by a specialist organisation to reinforce the institutional capacities of another organisation in a given domain.

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